



# BELLARINE SECONDARY COLLEGE

## Student Laptop Program 2025

Note: We ask that you please read all the information and contact the College if you have questions. Please particularly note the following:

### Finance:

- In line with the Department of Education and Training (DET) Parent Payment Policy, the College is unable to assist with Payment Plans.
- If families choose the 'Buy Now, Pay Later' option, please be aware that there are extra costs associated with that option.

### Insurance:

- As of late 2024, Lenovo has included coverage for drops and spills in the standard Warranty option that comes with devices purchased in the Portal. This covers Accidental Drops, and Liquid Spills only, please be aware that it does NOT cover Theft or misuse of the device which will incur full cost of repair.

## **Please Note: We are NOT a Bring Your Own Device (BYOD) School**

Bellarine Secondary College currently has a 1 to 1 Laptop Program from Year 7 to 12 and see laptops as an essential tool to supporting student learning. This ensures the best possible access to information, communication, and technology. Our aim is for all students to have access to a laptop. Bellarine Secondary College has the following options available.

### **OPTION 1: PURCHASE A DEVICE**

Families may purchase a laptop **from our nominated supplier Learning with Technologies (LWT)** using the online portal: Use the following address or scan the QR code to access the portal:

<https://bellarine2025.orderportal.com.au>



The portal offers families various payment methods, including:

- payment in full
- layby
- payment via instalments
- finance options via Lattitude - extra costs associated.

The portal provides families a range of devices at varying price points and with a variety of specifications. All laptops available through the portal satisfy the performance requirements that students require and includes options for any optional accessories.

Laptops purchased by Monday the 16<sup>th</sup> December 2024 will be delivered to the school in January 2025. Families can collect laptops prior to students commencing Year 7. Details for collection, including collection dates will be provided in Pack 3.

The advantages of purchasing a device via the portal:

- Repairs under warranty fixed onsite\*\*
- Repairs with accidental damage insurance fixed onsite\*\*
- All students have a similar device, and all use the same platform.

\*\* Onsite repairs – An authorised technician from LWT will be onsite twice weekly to conduct repairs on behalf of the manufacturer.

### **OPTION 2: BORROW AND RETURN A LAPTOP FROM THE LIBRARY EACH DAY**

If families decide not to purchase a laptop via the portal, your child will be provided a device to use for classes when required. Priority is given to devices required for tests but due to limited resources there may be times where students will need to share a device.

- Laptops cannot be taken home.
- Warranties are arranged by the school.
- Laptops are not new devices.
- Most homework can be accessed on a device from home. Where this is not possible teachers will provide hard copy homework.

**Please note we are not a Bring your Own Device (BYOD) school.**

For further information on the use of the Department of Education and Training's (DET) Office 365 platform, Scan the QR code:



N.B – In general, BSC Support the Laptops for the period of their warranty, being 3 years. If purchased in Year 7, it would be expected to be replaced in Year 10, which then sees the student through to the end of Year 12.

The laptop will come pre-configured with Microsoft Windows SOE from DET that contains a large array of free and premium applications. Additional programs from the college will also be installed to further enable student creativity and productivity. The software pre-installed includes (but is not limited to):

- Microsoft Office (Word, Excel, PowerPoint, Teams, OneNote, Outlook, Publisher)
- One Drive
- Audacity
- Lego Mindstorm
- Small Basic

As a part of the laptop program, all students receive access to the college network, which enables them to print, access online resources, store documents and communicate via email.

## Frequently Asked Questions

### I'm not sure we can afford the program. What should we do?

DET's Parent Payment Policy does not allow schools to purchase laptops and arrange payment plans with parents. Students that do not purchase their own device will be provided with a shared laptop to utilise in classes that require access to a device.

Parents/Carers can begin payments immediately to avoid a lump sum payment and if the total is paid by 16<sup>th</sup> December the device can be collected prior to your child/ren starting in 2025. If not paid by this date the laptop will be sent to the College once full payment has been received.

### What do I do if my child's laptop has a problem?

The College has onsite IT Technicians that can review and resolve the problem for your child. If the device requires repair under warranty, a loan device may be provided, and the ICT Technicians will arrange the warranty repair through LWT. You will be notified via Compass once the repair has been completed. This ensures that your child will not be without a device whilst being repaired.

### What do I do if my child's laptop is accidentally damaged?

If a laptop is accidentally damaged, and insurance has been selected at the time of purchase, the College will work with LWT to log an insurance claim for repair. An Excess for repair will be payable, if applicable, before any repair is carried out. A request for payment of the excess will come **directly** from LWT. Payment will be required before any repairs are undertaken by the Vendor.

**If Insurance was NOT selected at the time of purchase, a quote for repair will be sent directly from LWT. This cost will likely be significantly higher than what an Insurance Excess may be.**

### Can we bring our own laptop? **NO**

The College has a well-established and very successful Laptop Program that is premised on all students having a common nominated device. This ensures the College, alongside LWT can provide the necessary support to ensure all students can access learning. Our priority remains to ensure that your child is not without a laptop and therefore unable to access learning. A common device enables the college technicians to provide onsite and timely support to minimise disruption to learning. The common functionality and specifications ensure that IT technicians can provide the necessary technical support that may at times be needed.

The College's Laptop Program provides a consistent and common learning experience for all students, as all students will have the same specifications, software and common platform and have guaranteed access to the College Network.

If devices do require repairs or maintenance, students will be provided with a loan laptop to ensure they can continue to access the learning.

### Do we need the internet at home?

It is not required that students have access to the internet at home. It would certainly be beneficial for them to conduct research, collaborate with peers and communicate with their teachers, but it is not a requirement.

### Will my child's laptop be monitored?

The College uses software to monitor the activity of students whilst connected to the school network. This allows teachers to blank screens when student attention is required and limit use to ensure students are focused on their learning. When not connected to the College network, the laptops will not be monitored. It is expected that parents / guardians will assist in educating their child about safe and appropriate use of technology when they are at home.

### I've paid for my child's Laptop. What happens now?

Student laptops that are paid by 16<sup>th</sup> of December can be collected on Thursday 30<sup>th</sup> January. (Not withstanding any shipping delays that BSC has no control over) Please read and return the Digital Technologies Policies and User Agreement. Your child will receive instruction on the safe and appropriate use of their laptops during their first days at our College. We will also offer a parent / guardian information evening on supporting your student with online platforms early in Term 1.